# Appendix - Project Log Book Entry Template

**Project Log book Entry** (Template)

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| *Student:* | *Do not submit via Wolf at this stage. All entries to be submitted with the Final Report.*  *You should keep an electronic copy of all log book entries – you will need them later. A printed copy must be presented to your supervisor for every supervised meeting. You supervisor will sign the log book entry and record that the entry has been seen. All electronic log book entries are to be included as part of your project management submission at the end of the module. Log book entries are important and will be used to demonstrate your project management skills. Failure to obtain signed off entries and to submit log book entries may result in a reduced/failed project grade.* |
| *Supervisor:* | *Check and sign off the log book entry. Record via the supervisors record sheet that the entry has been signed off. Provide feedback on quality/detail/relevance for EACH entry.* |
| *Module Leader:* | *No action* |

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| **Student Name:** | James Braznell |  | **Supervisor:** | Sherin Nassa |
| **Student No:** | 1007022 |  | **Date:** | 05/12/12 |

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| 1. A list of tasks accomplished since the last supervised meeting (You may also add points concerning tasks not yet accomplished) |
| * Choose topic are and create Project Title and Academic question * Preliminary research into big data * Started Research into big data solutions * Started Project Proposal Report |

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| 2. Summary of the meeting with the supervisor - including both group and individual meeting, to be *completed after the meeting.* |
| During this meeting I showed my supervisor all the material I had collected so far, including information gained from my outing to the Oracle UKOUG which was very beneficial to my understanding of the topic. Both myself and my supervisor commented on these sources, my supervisor suggested researching material found from the Oracle Open World Conference, discussed my project direction and the plans I have made so far.  During group discussion, it was made clear that in order to be successful students must be vigilant in their project management, deadlines must be set and kept to, documentation must be produced for everything related to work on the project and must be shown to the supervisor in the form of a log book. |

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| 3. A list of tasks to be accomplished before the next planned supervised meeting. |
| * Project details to be completed * Project Proposal, including introduction, literature survey, artefact, schedule and bibliography to be completed * Ethical considerations form to be completed * Specific resources and client details to be completed * Research into similar systems started |

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| 4. Useful references and sources of material |
| Arneil, J. (2012) *My Year With Exadata* [online]. e-DBA. Available at:<http://2012.ukoug.org/presdisplayfile.asp?prs\_prsid=7038&filename=UKOUG%5FOCT%5FMy%5Fyear%5Fwith%5FExadata%2Eppt>.Clegg, D. (2012) *Formulating Your Big Data Strategy: It's Not About Technology - It's About Business Value; It's Not About Data - It's About Insight from Data* [online]. Acunu. Available at: <http://2012.ukoug.org/presdisplayfile.asp?prs\_prsid=7013&filename=121203UKOUG%2Epdf>.Howard, P., Sowerby, D. (2012) *The Next BIG Thing?* [online]. SolStonePlus. Available at: <http://2012.ukoug.org/presdisplayfile.asp?prs\_prsid=7491&filename=SolStonePlus%5F%5FUKOUG%5FConference%5FEndeca%5FPresentation%5F2012%2Epptx>. Kutrovsky, C. (2012) *Exadata Data warehousing: Leveraging Parallel Query* [online]. Pythian. Available at:  <http://2012.ukoug.org/presdisplayfile.asp?prs\_prsid=7482&filename=Christo%5FKutrovsky%5F%2D%5FExadata%5FDatawarehousing%5FLeveraging%5FParallel%5FQuery%5F%2D%5F2012%2Epptx>.  Logan, P., Abbey, M. (2012) *Applying Traditional DBA Skills to Oracle Exadata* [online]. Pythian. Available at:  <http://2012.ukoug.org/presdisplayfile.asp?prs\_prsid=7213&filename=exadata%5Fukoug12%5Fpost%5Fabbey%5F%2D%5FPaul%5FLogan%2Epptx>.  Schmutz, G. (2012) *NoSQL Databases for Implementing Data Services – Should I Care?* [online]. Trivadis. Available at:  <http://2012.ukoug.org/presdisplayfile.asp?prs\_prsid=7424&filename=nosql%2Ddatabase%2Dfor%2Dimplementing%2Ddata%2Dservices%2Dshould%2DI%2Dcare%2Epdf>. |

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| 5. Details of any project management decisions made this week.  Comment of the progress of the project in relation to the project plan.  Any changes to the project plan  Major changes in emphasis to the project i.e. change of project title, aims, objectives, etc - must be recorded here and fully discussed with your supervisor) |
| Completed Project Details and started project proposal, including research into big data. |

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| 6. My Project Blog |
| I made good progress in the start of my project, I know what my topic area is and have performed preliminary research into its intricacies. I have started a project plan and have completed the project details section, I have started the project proposal section and there have been no problems or changes to the project so far. Therefore I believe that my project has started quite well and I hope that the rest of my project has similar success. |

7. Remember to attach/include all relevant material to this entry.

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| Supervisors’ signature:  ***Supervisors to keep a record of signed off log book entries***. |  |
| Date: |  |
| Comments: |  |

# Important:

# Students: Please make sure that your supervisor signs your log book entry for each supervised session. You MUST keep this safe. Please make sure that your supervisor keeps a record to indicate that s/he has seen and signed the log book entry.

Supervisors: Please keep a record of ALL signed log book entries. This will be taken into consideration when marking the project management section of the module.